

**REQUEST FOR CHILD ABUSE OR NEGLECT / CRIMINAL RECORD**

TYPE OF SERVICE (Check <b>only</b> one) See reverse side for further instructions.  <input type="checkbox"/> (1) Name Search - \$5.00 (Criminal record, offender registry, and child abuse search) <input type="checkbox"/> (2) Fingerprint Search - \$14.00 (Criminal record, offender registry, and child abuse search) <input type="checkbox"/> (3) DFS Central Registry Child Abuse Search Only - No Charge				TYPE OF DAYCARE PROVIDER  <input type="checkbox"/> (1) License <input type="checkbox"/> (2) License Exempt <input type="checkbox"/> (3) Registered					
<b>IDENTIFYING DATA (Please type or print information legibly in ink.) The subject of the request must complete the next section and sign.</b>									
APPLICANT'S NAME (Last, First, MI, Jr., Sr., III)									
MAIDEN NAME		DATE OF BIRTH (MM/DD/YY)		STATE OF BIRTH	SEX RACE				
ALIAS NAME(S)		SOCIAL SECURITY NUMBER		DRIVER'S LICENSE NUMBER / STATE /					
ADDRESSES FOR PAST 5 YEARS									
STREET		CITY	STATE	STREET CITY STATE					
Have you ever been found guilty to or been convicted of any criminal act in this state or any state?  <input type="checkbox"/> YES (Complete section below) <input type="checkbox"/> NO, I have not been found guilty to or been convicted of any criminal offense in this state or any state.									
DATE	CITY	STATE	COUNTY	CIRCUMSTANCES (Identify charges, attach separate page, if necessary.)					
Have you ever been substantiated as a perpetrator in any child abuse or neglect report made to the Division of Family Services in this state or any state?  <input type="checkbox"/> YES (Complete section below) <input type="checkbox"/> NO, I have not been substantiated as a perpetrator in any child abuse or neglect report.									
DATE	CITY	STATE	COUNTY	CIRCUMSTANCES (Attach separate page, if necessary.)					
<b>The information provided is complete and accurate to the best of my knowledge. I understand it is unlawful to withhold or falsify information required on this form. I grant permission to the Department of Social Services to obtain any and all information needed to process my request and to use the information as permitted by law.</b>									
SIGNATURE OF APPLICANT (REQUIRED IN INK)				DATE					
SIGNATURE OF REQUESTOR (Required in ink)				DATE					
TITLE OF CHILD CARE PROVIDER				TELEPHONE					
STATE AGENCY				STATE VENDOR OR CONTACT NO. (If applicable)					
CHECK APPROPRIATE BOX <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> CHILD CARE RELATED EMPLOYMENT  <input type="checkbox"/> CHILD CARE RELATED VOLUNTEER  <input type="checkbox"/> DFS LICENSURE         </div> <div> <input type="checkbox"/> DOH / CCB CHILD CARE BUREAU  <input type="checkbox"/> DMH / DMH VENDOR  <input type="checkbox"/> HEALTH CARE         </div> <div> <input type="checkbox"/> SCHOOLS / PUBLIC AND PRIVATE  <input type="checkbox"/> DFS CONTRACT PROVIDER  <input type="checkbox"/> OTHER _____         </div> </div>									
<b>RETURN ADDRESS (REQUIRED ON EACH APPLICATION)</b> Complete your mailing label below Confidential Mail									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 25px;">AGENCY NAME</td> </tr> <tr> <td style="height: 25px;">ATTENTION</td> </tr> <tr> <td style="height: 25px;">ADDRESS</td> </tr> <tr> <td style="height: 25px;">CITY, STATE, ZIP CODE</td> </tr> </table>						AGENCY NAME	ATTENTION	ADDRESS	CITY, STATE, ZIP CODE
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